

Application for a Schengen Visa

A visa issued by a Schengen country allows free travel within the Schengen area if not stated otherwise in the visa. The Schengen countries are: Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Lithuania, Luxembourg, Malta, The Netherlands, Norway, Poland, Portugal, Slovak Republic, Slovenia, Spain, Sweden and Switzerland.

The maximum period of stay allowed is 90 days within six months, with one or multiple entries.

1. The Competent Visa Office:

The Consulate General of the country of your main destination should issue your visa. If you visit more than one Schengen country and the main destination cannot be determined, please submit your application at the Consulate General of the country of first entry.

2. Visa Application

Please complete the application form and attach one (two) recent photograph(s) as well as the documents required. The application must be signed and submitted **in person**.

Processing Time and Fees: In general, visa processing procedures for short stay visas should not exceed 5 working days but may vary in individual cases.

From 1 January 2007 onward the fee for a Schengen visa is EUR 60 payable in HKD and must be settled upon application. Fees are non-refundable. Payment must be made in cash, although some Consulates accept credit cards or other means of payment. For further details please contact the Consulate concerned.

For holders of a Hong Kong S.A.R.*, of a BN(O) passport* or Macao S.A.R. passport*: visa-free entry for Schengen countries up to 90 days.

For holders of a Document of Identity (DI): Austria, Belgium, Denmark, Finland, France, Germany, Iceland, Italy, Luxembourg, The Netherlands, Norway, Portugal, Spain and Sweden recognise the DI. All visas issued will be restricted to these countries. If you wish to travel to one of the countries not mentioned, please contact the relevant Consulate for further information.

(*Please note: for visa-free entry, you must have a confirmed round trip airline ticket.)

For your Business or Short Term Training Visa Application please provide the following Documents:

1. Application form, duly completed plus 2 recent photographs (size photo: 30mm x 40mm)
2. Passport or travel document, valid for at least 6 months and a Hong Kong stay permit valid for at least 3 months after the expiry date of the requested Schengen visa (if you do not have a permanent HKID card)
3. Confirmed round trip airline ticket / booking (ticket to be produced on collection of the visa)
4. Guarantee letter by company (employer) with bank endorsement
5. An invitation from your business partner in the Schengen area
6. Travel medical insurance (coverage EUR 30,000 and valid for the entire Schengen area for the duration of your stay)

Further documents might be requested in individual cases.

For your Tourist Visa Application please provide the following Documents:

1. Application form, duly completed plus 2 recent photographs (size photo: 30mm x 40mm)
2. Passport or travel document, valid for at least 6 months and Hong Kong stay permit valid for at least 3 months after the expiry date of the requested Schengen visa (if you do not have a permanent HKID card)
3. Confirmed round trip airline ticket / booking (ticket to be produced on collection of the visa)
4. Proof of your financial circumstances
(such as a recent bank book, a recent bank statement or fixed deposit statement)
5. a) A letter from your employer confirming your leave (if applicable)
b) Student identification (if applicable)
6. A letter of invitation from the person you are visiting in the Schengen area or a confirmed hotel booking.
7. Travel/medical insurance (coverage EUR 30,000 and valid for the entire Schengen area for the duration of your stay)
8. Minor applicants must present their birth certificates and a written consent of their parents/legal guardians.

Further documents might be requested in individual cases.

The Addresses and Visa Hours of the Schengen Visa Offices (Consulates General) in Hong Kong:

<p>Austria Room 2201 Chinachem Tower, 34-37 Connaught Road Central Tel: 2522 8086 Fax: 2521 8773 E-mail: hongkong-gk@bmeia.gv.at www.bmeia.gv.at/hongkong Visa hours: 9am–12noon (Monday - Friday)</p>	<p>Belgium 9 Floor, St.John’s Building, 33 Garden Road, Central Tel: 2524 3111 Fax: 2868 5997 E-mail: hongkong@diplobel.org www.diplomatie.be/hongkong Visa hours: 9:30am–12noon (Monday – Friday)</p>
<p>Czech Republic Room 1204-05 Great Eagle Centre 23 Harbour Road, Wanchai Tel: 2802 2212 Tel: 2802 2922 www.mfa.cz/hongkong</p>	<p>Denmark Room 2402B Great Eagle Centre, 23 Harbour Road, Wanchai Tel: 2827 8101 Fax: 2827 4555 www.gkhongkong.um.dk Visa hours: 10am-12noon (Monday - Friday)</p>
<p>Finland Room 2405-8, Dah Sing Financial Centre, 108 Gloucester Road, Wanchai Tel: 2525 5385 Fax: 2810 1232 www.finland.org.hk Visa hours: 10am–12noon (Monday – Friday)</p>	<p>France 26 Floor, Tower II, Admiralty Centre, 18 Harcourt Road Tel: 3196 6100 Fax: 3196 6101 www.consulfrance-hongkong.org Visa hours: 9am–1pm (Monday – Friday)</p>
<p>Germany 21 Floor, United Centre, 95 Queensway Tel: 2105 8788 Fax: 2865 2033 www.hongkong.diplo.de Visa hours: 8:30am–12noon (Monday – Friday)</p>	<p>Greece Room 1208, 12/F Harcourt House, 39 Gloucester Road, Wanchai Tel: 2774 1682 Fax: 2705 9796 www.greekconsulatehk.com Visa hours: 10am–12:30pm (Monday – Friday)</p>
<p>Hungary Unit 2205, 22 Floor Office Tower Convention Plaza, 1 Harbour Road, Wanchai Tel: 2878 7555 Fax: 2878 7010</p>	<p>Italy Suite 3201, 32 Fl., Central Plaza, 18 Harbour Road, Wanchai Tel: 2522 0033 Fax: 2845 9678 www.conshongkong.esteri.it Visa hours: 9am-12noon (Monday - Friday)</p>
<p>Iceland Represented by the Consulate General of Denmark</p>	<p>The Netherlands Suite 5702, 57 Floor, Cheung Kong Center, 2 Queen’s Road Central Tel: 2522 5127 Fax: 2868 5388 E-mail: information@netherlands-cg.org.hk www.hollandinchina.org Visa hours: 9am–1pm (Monday – Friday)</p>
<p>Luxembourg Represented by the Consulate General of Belgium</p>	
<p>Norway Represented by the Consulate General of Finland</p>	<p>Portugal Represented by the Consulate General of Germany</p>
<p>Poland Room 3505-6 Hopewell Centre 183 Queen’s Road East, Wanchai Tel: 2840 0779 Fax: 2596 0062 http://hk.geocities.com.cgofpoland</p>	<p>Spain Suite 5303, 53 Floor, Central Plaza, 18 Harbour Road, Wanchai, Hong Kong Tel: 2525 3041 Fax: 2877 2407 E-mail: espeghk@netvigator.com Visa hours: 9:30am–12noon (Monday – Friday)</p>
<p>Sweden Represented by the Consulate General of Finland</p>	<p>Switzerland Suite 6206-7 Central Plaza, 18 Harbour Road, Wanchai, Hong Kong. Tel: 2522 7147/8 Fax: 2845 2619 E-mail: hon.vertretung@eda.admin.ch www.eda.admin.ch/hongkong Visa hours: 9am-12noon (Monday – Friday)</p>