

Sample of Quotation

ABC COMPANY LIMITED

Rm 123, Home Plaza, 18 Hope Road, Wanchai, Hong Kong

QUOTATION

TO: _____

OUR REF: _____

DATE: _____

DESCRIPTION OF GOODS :

COUNTRY OF ORIGIN :

QUANTITY :

PACKING :

UNIT PRICE :

TOTAL AMOUNT :

INSPECTION :

TERMS OF PAYMENT :

SHIPMENT :

VALIDITY :

REMARKS :

FOR AND ON BEHALF OF ABC CO., LTD

AUTHORISED SIGNATURE(S)