



31 August 2010

To: Exhibitors of the Lifestyle Expo in Mumbai 2010 (28 – 30 October 2010)

Circular No. 7 – Additional Facilities Price List

I am pleased to inform you that **RMB Event Management Pvt. Ltd.** has been appointed as the official stand contractor and enclosed is a price list of additional facilities for reference. Kindly note that the order deadline is **24 September 2010 (Friday)**. 50% surcharge is applied for orders received after 24 Sept and on-site. Since RMB is an Indian company located in Mumbai, we have appointed a Hong Kong company, **Design Department Company** as the coordinator to liaise with RMB and you directly, as mentioned in our delegates briefing meeting in end July. Their contact details are:

Design Department Company	
Contact Persons:	Mr Oliver Cheng / Mr Alan Ngan
Phone:	(852) 2345 8630
Fax:	(852) 2345 7230
Email:	designdepartco@gmail.com
Service Hours:	9:00 am – 5:00 pm, Mon – Fri (except public holidays)

For questions related to your booth design or facilities, please contact Design Department Company directly.

Please also find a summary of the existing booth facilities for your reference.

Standard Booth (9 sqm)		Garment Booth (9 sqm)	
Description	Qty	Description	Qty
Flat Shelves (1000 x 300mm)	6	Garment Rail w/15 hangers	6
Lockable Cabinet	3	System Table	1
System Table	1	Chair	3
Chair	3	Power Socket (15A)	1
Power Socket (15A)	1	100W Spotlight	6
100W Spotlight	6		



Standard Booth (18 sqm)	
Description	Qty
Flat Shelves (1000 x 300mm)	12
Lockable Cabinet	6
System Table	2
Chair	6
Power Socket (15A)	2
100W Spotlight	12

For other enquiries, please feel free to contact Mr Jo Chan at 2584 4063 or myself at 2584 4279.

Thank you for your kind attention.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Phoebe Tsang'.

Phoebe Tsang
Assistant Manager, Product Promotion Department
Hong Kong Trade Development Council

Encl. Additional Facilities Price List