

Hong Kong Food Logistics Services Mission to Taipei, Taiwan and Kansai Area, Japan

1-7 September 2013



APPLICATION FORM

IMPORTANT:

- Please complete the application form and email to phoebe.ws.wong@hktdc.org or fax to 2169 9100 (Attn: Miss Phoebe Wong, Service Promotion, Hong Kong Trade Development Council).
- As there is a limited quota for the mission, priority will be given to companies of a relevant business nature and the HKTDC reserves the right to shortlist the mission delegates at its sole discretion. Applicants will be informed in mid-July of the registration status. Upon receiving confirmation, please submit the original application form with the participation fee. Please refer to Part VI for payment details.
- The mission programme in Taiwan will be conducted in Chinese; while programme in Japan will be conducted in Japanese, supplemented by English.

Enquiry

Ms Phoebe Wong,
Project Executive, Service Promotion
Tel : (852) 2584 4285
Fax: (852) 2169 9100
E-mail: phoebe.ws.wong@hktdc.org

Ms Vicki She,
Assistant Manager, Service Promotion
Tel : (852) 2584 4312
Fax: (852) 3521 3149
E-mail: vicki.p.she@hktdc.org

Part I Company/Organisation Information

*** Information will be used in delegation-related printed materials**

* Company / Organisation Name (Eng)	
* Company / Organisation Name (Chi)	
* Registered Address	
* Correspondence Address	<input type="checkbox"/>
* Tel	
* Fax	
* E-mail	
* Company Website	
Business Registration Certificate No.	
Is your company a member of industry association(s) of Hong Kong?	<input type="checkbox"/> Yes (Please state the name(s) of association(s): _____) <input type="checkbox"/> No <input type="checkbox"/> No idea

Part II Delegate's Information

Information below will be used in delegation-related printed materials

Name (Eng)	<input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Other
Name (Chi)	
Position (Eng)	
Position (Chi)	

Please email information below to phoebe.ws.wong@hktdc.org for producing delegation brochure.

1. Company profile (in Chinese and Japanese, if any, not more than 300 words in Microsoft Word format)
2. Company logo in jpg format (Resolution: at least 300 dpi / File size: exceed 1MB)
3. Delegate passport-size photo in jpg format (Resolution: at least 300 dpi / File size: exceed 1MB)
4. A copy of delegate passport and valid Entry Permit to Taiwan

Part III Contact Person Information

Name			
Position			
Direct Tel		Direct Fax	
E-mail			

Part IV Emergency Contact in Hong Kong

Name			
Relationship			
Direct Tel		Mobile No	

Part V Flight & Hospitality Arrangement

Flight	Cathay Pacific, Flight CX402, 1 September 2013 (Sun) (Depart from Hong Kong at 18:40 / Arrive at Taipei at 20:20) Cathay Pacific, Flight CX564, 4 September 2013 (Wed) (Depart from Taipei at 16:05 / Arrive at Osaka at 20:00) Cathay Pacific, Flight CX503, 7 September 2013 (Sat) (Depart from Osaka at 10:05 / Arrive at Hong Kong at 13:00)		
Hotel	Hotel Regent (1-4 September, 3 nights) No 3, Lane 39, Section 2, ZhongShan N, Rd. Taipei 104, Taiwan Hotel Nikko Osaka (4-7 September, 3 nights) 〒542-0086 1-3-3, Nishi-Shinsaibashi, Chuo-ku, Osaka-shi, Osaka		
Name as shown on Travel Document (English)			
Name as shown on Travel Document (Chinese)			
Passport Type (Please specify: _____)	Travel Document No.: _____		
Choice of Flight			
<input type="checkbox"/> Economy class airfare of the recommended flight schedule <input type="checkbox"/> Self-arranged airfare			
Choice of Room (subject to availability)			
<input type="checkbox"/> Single Room <input type="checkbox"/> Twin Room <input type="checkbox"/> Smoking Room <input type="checkbox"/> Non-Smoking Room <input type="checkbox"/> Others: _____			
Meal Preference			
<input type="checkbox"/> Food Allergy (Please specify: _____) <input type="checkbox"/> Vegetarian <input type="checkbox"/> Others (Please specify: _____)			

Part VI Participation Fee & Payment Method

With group airfare	HK\$ 15,500	Includes economy class group ticket, 6 nights' hotel accommodation, local transportation, meals and networking events. The minimum group size is 10 passengers with the same flight itinerary as stated in the programme. Travel insurance is <u>NOT</u> included.
With individual airfare	HK\$ 17,200	Includes the same listed above but is applicable when the minimum group size of 10 passengers cannot be reached.
Without airfare	HK\$ 11,200	Includes 6 nights' hotel accommodation, local transportation, meals and networking events. Travel insurance is <u>NOT</u> included.

Remarks:

1. Final participation fee may subject to change according to the actual fares (incl. tax and surcharges) on ticket issuance date.
2. Travel insurance are excluded in the participation fee. Participants are required to arrange travel insurance if needed.
3. Participants shall be responsible for the costs and charges in connection with their request to change any transportation arrangement and/or hotel room reservation.
4. Delegates are kindly requested to settle their incidental expenses when checking out the hotel.

By Cheque

Cheque No.:

Amount (HK\$):

Please return completed application form with a crossed cheque made payable to "**Hong Kong Trade Development Council**" to 38th Floor, Office Tower, Convention Plaza, 1 Harbour Road, Wan Chai, Hong Kong (Attn: Miss Phoebe Wong, Service Promotion).

Part VII Business Information

Nature of Business

- | | | |
|---|---|---|
| <input type="checkbox"/> Sea Transport | <input type="checkbox"/> Air Transport | <input type="checkbox"/> Land Transportation |
| <input type="checkbox"/> Container Terminal | <input type="checkbox"/> Custom Broker | <input type="checkbox"/> Courier Service |
| <input type="checkbox"/> 3PL/4PL | <input type="checkbox"/> Storage Services | <input type="checkbox"/> Logistics Management & Consultancy |
| <input type="checkbox"/> Packaging | <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Others (please specify): _____ |

How did you learn this mission?

- | | |
|---|---|
| <input type="checkbox"/> Fax from HKTDC | <input type="checkbox"/> Trade Association |
| <input type="checkbox"/> Email from HKTDC | <input type="checkbox"/> Referral from friend |
| <input type="checkbox"/> hktdc.com | <input type="checkbox"/> Others (Please specify: _____) |

What kind of enterprises / business partners would you like to meet with?

What kind of market information would you like to obtain?

Any other interested areas?

We (Name of Company)

Hereby apply for joining the Hong Kong Food Logistics Services Mission to Taipei, Taiwan and Kansai Area, Japan and agree to be bound by the provisions of all documents forming part of the Application Form, including but not limited to, the attached Conditions of Participation. We understand that the above mentioned information will be included into the Hong Kong Trade Development Council's databank and **the Council can make use of the information for trade promotion purposes, including the printing of delegation brochure.** We accept that the Hong Kong Trade Development Council bears no responsibility for any error or omission.

Name

Position

Date

Company Stamp & Authorised Signature

CONDITIONS OF PARTICIPATION

1. DEFINITIONS

In these Conditions of Participation and the Application Form, save as the context otherwise requires:

"Applicant" means the company named in Section I of the Application Form.

"Application" means the application by the Applicant to participate in the Delegation, made by submitting the Application Form together with all necessary payments to the Council.

"Application Form" means the application form to which these conditions are annexed.

"Conditions" means these Conditions of Participation as amended by the Council from time to time.

"Council" means the Hong Kong Trade Development Council.

"Delegate(s)" means the individual(s) named in Section II of the Application Form who is/are nominated by the Participant to attend and represent it in the Delegation.

"Executive Director" means the Executive Director appointed by the Council from time to time;

"Hong Kong" means the Hong Kong Special Administrative Region of the People's Republic of China.

"Delegation" means the Delegation named in the Application Form.

"Participant" means the Applicant after its Application has been accepted by the Council.

"Participation Fee" means the amount(s) payable by the Participant to the Council for the right to participate in the Delegation, as specified in Section V of the Application Form.

"Project Manager" means the project manager for the Delegation appointed by the Council.

"Publicity Material" means all and any promotional gifts, catalogues, pamphlets, advertising and publicity material whatsoever which the Participant wishes to display, distribute or use at or for the purpose of the Delegation.

"Related Companies" in respect of the Applicant or Participant means its holding companies, subsidiaries and subsidiaries of its holding companies.

2. ACCEPTANCE

(a) The Applicant must be a Hong Kong entity with a valid Hong Kong business registration certificate with substantial operations in Hong Kong.

(b) The Executive Director of the Council, on behalf of the Council, may in his absolute discretion accept or reject the Application.

(c) The Applicant represents and warrants that none of its Related Companies, associates, or persons or companies that are effectively under its control has applied to participate in the Delegation. The Council has an absolute discretion to reject the Application or withdraw its acceptance of the Application if the Applicant shall have breached this warranty and representation.

3. PAYMENT

Upon submission of its Application, the Applicant shall pay to the Council the Participation Fee.

If the Application is rejected, the Council will within 30 days of the date of notice of rejection refund to the Applicant the Participation Fee received by it from the Applicant without interest.

When the Application is accepted by the Council, the Applicant will become a Participant. If it subsequently wishes to withdraw its participation, it may do so by notice in writing to the Council whereupon the Participation Fee will be forfeited by the Council.

i. The Delegates shall settle with the hotel directly all charges incurred by them at the hotel when they check out from the hotel.

ii. The Participant shall indemnify the Council against all liabilities incurred by its Delegates in connection with the hotel or symposium venue and shall on demand pay to the Council immediately all amounts claimed by the hotel against the Council in respect thereof.

All payments by the Applicant/Participant to the Council shall be made promptly without any deduction, set-off or counterclaim.

The Council reserves the right to offset any balance to be refunded to the Applicant/Participant against any outstanding liabilities due by the latter to the Council in relation to their participation in the Council's other activities.

No interest will be payable by the Council in respect of any refund amounts to the Applicant/Participant.

4. PARTICIPATION IN THE DELEGATION

The Participant must be represented in the Delegation by at least 1 Delegate.

Any Delegate nominated to represent the Participant in the Delegation must be a senior executive of the Participant.

The Participant shall ensure that its delegates shall comply with the Conditions and with all directions which the Project Manager may from time to time give in connection with any matter appertaining to the Delegation.

The Council reserves the right in its absolute discretion and without giving any reasons to require the Participant to replace any of its Delegates forthwith.

The Participant shall use its best endeavours to uphold the reputation of the Council and to promote the success of the Delegation.

The Participant undertakes not to display anything which is unlawful, in breach of any person's intellectual property, harmful, threatening, violent, offensive, defamatory, libelous, scandalous, seditious, vulgar, obscene, indecent, invasive of another's privacy, hateful, racially, ethnically or otherwise objectionable.

The Participant warrants that all information, statements, photographs and illustration provided for publication of Delegation catalogue and/or other publicity materials thereof do not in any way whatsoever violate any applicable laws, rules and regulations of the importing countries.

The Participant shall be solely responsible for and shall settle all expenses and liabilities incurred by it in relation to its participation in the Delegation including without limitation all shipping and transportation charges, customs duties, handling charges and other costs and expenses arising from the shipment or in connection with the Delegation. If the Council pays any of such charges, duties, costs or expenses on behalf of the Participant it shall be entitled to reimbursement from the Participant on demand and may offset any amount held by it on behalf of the Participant against such payment.

5. PUBLICITY

The Council will arrange for such publicity for the Delegation as it shall in its absolute discretion deem fit. No Participant, Delegate or other officer, representative, agent or employee of the Participant shall give or cause to be given any interview, public announcement, press statement or any other publicity whatsoever in relation to the Delegation.

6. INFORMATION

(a) During the Delegation the Delegate shall provide the Council with such information as to the business results of the Participant in the Delegation as the Project Manager may from time to time request. Such information will not be divulged to third parties without the Participant's approval, save in relation to collective figures in respect of all or a majority of the persons or companies participating in the Delegation.

(b) At the conclusion of the Delegation the Delegates shall complete questionnaires on the activities performed and the business carried out by the Participant during the Delegation for the information of and further action by the Council.

7. TERMINATION OF RIGHT TO PARTICIPATE

(a) Without prejudice to the Council's other rights and remedies, the Council has the right to terminate forthwith by notice the Participant's right to participate in the Delegation on or following the occurrence of any of the following events:-

i. if the Participant or any of its Delegates, officers, representatives, agents or employees commits a breach of any of the Conditions;

ii. if the Participant, being a body corporate, enters into liquidation whether compulsorily or voluntarily or compounds with its creditors or has a receiver appointed over all or any part of its assets or if the Participant, being a sole proprietorship or partnership, becomes or one of its members becomes bankrupt or insolvent or enters into any arrangements with its creditors;

iii. if the Executive Director in his absolute discretion decides that such right shall be terminated.

(b) The Participant's right to participate in the Delegation shall automatically terminate in the event that all its Delegates are refused entry visa or entry permit to the country or place where the Delegation shall be held by any competent authorities.

In the event that the Participant's right to participate in the Delegation is terminated, the Participation Fee will not be refunded to the Participant and any expenses incurred by the Council for and on behalf of the Participant prior to such termination and all other expenses reasonably incurred by the Council as a consequence of such termination shall be paid on

demand by the Participant to the Council.

8. CANCELLATION

The Council reserves the right to cancel or postpone the Delegation or to shorten or prolong its duration at any time without incurring any liability whatsoever to the Participant and its Delegates if circumstances outside the control of the Council (including but not limited to war, embargo, civil unrest, terrorist attacks, legal proceedings or government regulations) make it in the sole opinion of the Council (which opinion shall be conclusive) impossible, impractical or undesirable for the Council to hold the Delegation.

9. EXCLUSION OF LIABILITY

(a) The Council shall not be liable for any loss, damage or personal injury howsoever suffered by or caused to the Participant or its Delegates, officers, representatives, agents, employees or any third party, or other property in the course of or in relation to the Delegation, unless such loss, damage or personal injury shall be caused by any breach by the Council or its employees of the Conditions.

(b) The Council assumes no responsibilities for any introduction or transaction made between the Participant and any third party during or as a result of the Delegation.

(c) The Participant shall be responsible for effecting all insurance coverage necessary in connection with its participation in the Delegation including but not limited to insurance in respect of the Products, its other property and its Delegates (including travel and medical insurance).

The Participant undertakes to indemnify and at all times hereafter to keep indemnified the Council from and against all liabilities, actions, proceedings, claims, damages, costs and expenses whatsoever which it may suffer or incur by reason of or in relation to any act, omission or default by the Participant or its Delegates, officers, representatives, agents and employees in the course of or in relation to the Delegation.

10. CONFIDENTIAL INFORMATION

The Participant shall not disclose or permit to be disclosed to any person or otherwise make use of or permit to be made use of any information relating to the business or affairs of the Council or other participants in the Delegation which has been acquired by reason of the Participant's participation in the Delegation.

11. WAIVER

No failure or delay by the Council in exercising or enforcing any right or power hereunder shall operate or be construed or operated as a waiver thereof. No waiver of any breach shall be construed as a waiver of any continuing or subsequent breach.

12. NOTICE

(a) Every notice or demand shall be in writing but may be given or made by post, cable, telex or fax.

(b) Every notice or demand to be given by the Council may be sent to the address of the Participant stated in its Application Form. Every notice to be given by the Participant to the Council shall be sent to the offices of the Council at 38th Floor, Office Tower, Convention Plaza, 1 Harbour Road, Hong Kong.

Every notice or demand shall be deemed to have been received in the case of a telex, or fax, at the time of dispatch, and in the case of a letter three days after the posting of the same by prepaid post.

13. GENERAL

(a) Nothing in the Application Form or the Conditions shall create or be deemed to create a partnership or the relationship of principal and agent or employer and employee between the Council and the Participant.

(b) The Application Form and the Conditions embody and set out the entire agreement and understanding of the parties and supersede all prior oral or written agreements, understandings or arrangements between the Council and the Applicant relating to the Delegation.

14. GOVERNING LAW

The Application Form and the Conditions shall be governed by and construed in all respects in accordance with the laws of Hong Kong and all the parties agree to submit to the non-exclusive jurisdiction of the Hong Kong courts.